

# Model of the International Civil Aviation Organization

ICAO, Montreal  
21 to 24 May, 2019



| ICAO

# Model ICAO - 2019

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# Welcome message

## Dr Fang Liu



It's ICAO's great privilege to once again provide its partnership and support for the 2019 Model ICAO.

This collaboration with the Faculty of Political Science and Law of UQAM is more important than ever today given the forecast growth for air transport globally, high levels of attrition in the current aviation workforce, and the vast numbers of skilled professionals we will therefore need across our sector in the decades ahead.

While many of our needs will be for engineers, pilots and other skilled professionals, aviation is also an intensively multilateral domain requiring the skills and perspectives of diplomats, negotiators, lawyers, economists and other professionals who are familiar with the history and complexity of our operations and the agreements which support them.

This makes the Model ICAO an essential forum where the next generations of aviation managers and leaders can hone their skills and improve their understanding of our fascinating network and its role in global affairs.

It's my honour to welcome you to this latest Model ICAO, an event we hope will only become more relevant in the years ahead, in conjunction with our ICAO Global Summits for Next Generation Aviation Professionals. The first of these was held in Montreal last 27-28 November 2017, and we were grateful for the participation of the Faculty of Political Science and Law of UQAM in our student-focused activities there.

On behalf of ICAO, its Member States and staff, I thank you for your interest in the safety, security, efficiency, economic viability and environmental responsibility of global aviation, and wish you all a very dynamic and rewarding 2019 Model ICAO.

Dr Fang Liu  
Secretary General  
International Civil Aviation Organization

# Model ICAO - 2019

## Organizers



ICAO

**UQÀM** | **Faculté de science politique  
et de droit**  
Université du Québec à Montréal



**SQDI**  
Société québécoise  
de droit international

## Partners

**UQÀM**



Association canadienne pour les  
Nations Unies du Grand Montréal  
ACNU-Grand Montréal



United Nations Association  
in Canada of Greater Montreal  
UNAC-Greater Montréal

# Tuesday, May 21

8:30 am  
9 am

## Delegates arrival – ICAO Lobby

999, Robert-Bourassa  
Square-Victoria-OACI Subway

9 am  
10 am

## Welcome speech

Room CR-3, 1st floor

**Geneviève Dufour**, President,  
Société québécoise de droit international  
**Martial Pagé**, Permanent Representative of Canada  
to the ICAO Council

10 am  
12 pm

## Delegates joint session to adopt the agenda setting

Room CR-3, 1st floor

12 pm  
1 pm

## Lunch

1st floor

1 pm  
5:30 pm

## Technical Committees

**JURI** : Room CR-1, 4th floor

**SURE** : Room CR-3, ground floor

**CAEP**: Room CR-A & CR-B (combined), 1st floor

**ECON** : Room CR-C & CR-D (combined), 1st floor

5:30 pm  
6:45 pm

## Opening cocktail

Foyer, 1st floor

**Capt. Claude Hurley**, President,  
ICAO Air Navigation Commission

7pm

## Mandatory exit from ICAO

# Wednesday, May 22

8:45 am

## Delegates arrival - ICAO Lobby

999, Robert-Bourassa  
Square-Victoria-OACI Subway

9:10 am  
1 pm

## Technical Committees session & Council Session

**Council - Crisis Situation**  
Room CR-7B, 3rd floor

**JURI** : Room CR-1, 4th floor

**SURE** : Room CR-3, 1st floor

**CAEP**: Room CR-A & CR-B (combined), 1st floor

**ECON** : Room CR-C & CR-D (combined), 1st floor

1 pm  
2 pm

## Lunch

1st floor

2 pm  
6 pm

## Technical Committees session & Council Session

**Council - Crisis Situation**  
Room CR-7B, 3rd floor

**JURI** : Room CR-1, 4th floor

**SURE** : Room CR-3, 1st floor

**CAEP**: Room CR-A & CR-B (combined), 1st floor

**ECON** : Room CR-C & CR-D (combined), 1st floor

6 pm

## Mandatory exit from ICAO

# Thursday, May 23

8:45 am

## Delegates arrival - ICAO Lobby

999, Robert-Bourassa  
Square-Victoria-OACI Subway

9:10 am  
1 pm

## Technical Committees session & Council Session

**Council - Crisis Situation**  
Room Bistro, 5th floor

**JURI** : Room CR-1, 4th floor  
**SURE** : Room CR-7A & CR-7B (combined), 3rd floor  
**CAEP**: Room CR-A & CR-B (combined), 1st floor  
**ECON** : Room CR-C & CR-D (combined), 1st floor

1 pm

*End of the crisis situation*

1 pm  
2 pm

**Lunch**  
1st floor

2 pm  
6 pm

## Technical Committees

**JURI** : Room CR-1, 4th floor  
**SURE** : Room CR-7A & CR-7B (combined), 3rd floor  
**CAEP**: Room CR-A & CR-B (combined), 1st floor  
**ECON** : Room CR-C & CR-D (combined), 1st floor

6 pm

**Mandatory exit from ICAO**

# Friday, 24 May

8:45 am

**Delegates arrival - ICAO Lobby**

999, Robert-Bourassa  
Square-Victoria-OACI Subway

9:10 am  
11:00 am

**Technical Committees**

JURI : Room CR-1, 4th floor  
SURE : Room CR-3, 1st floor  
CAEP: Room CR-A & CR-B (combined), 1st floor  
ECON : Room CR-C & CR-D (combined), 1st floor

11:00 am

**Closure of Committees and submission of commented resolutions to the DAIS**

11:30am

**Dissemination of the commented resolutions**

11:00 am  
1:30 pm

**Lunch and Delegates joint session**

1st floor

1:30 pm

**Deadline to tabling amendments to the commented resolutions**

2:00 pm

**Dissemination of the amendments**

3:30 pm  
5:30 pm

**Council and voting session**

Room CR-3, 1st floor

5:30 pm  
7:15 pm

**Cocktail and Awards**

Delegates Lounge, 3rd floor

**Dr Fang Liu,**

Secretary General, ICAO

7:30 pm

**Mandatory exit from ICAO**



# Committee Locations

**SURE:** Room CR-3, 1st floor

\*Except for Thursday's sessions

**JURI:** Room CR-1, 4th floor

**CAEP:** Room CR-A & CR-B (combined), 1st floor

**ECON:** Room CR-C & CR-D (combined), 1st floor

**Joint Session:** Room CR-3, 1st floor

**Council:** Room CR-7B, 3rd floor

\*Except for Thursday's sessions

**Council, Friday morning:** Room CR-3, 1st floor

**Lunch:** 1st floor

**Cocktail and Awards:** Delegates Lounge, 3rd floor

## Organization Team

The organizing team will be located in room CR-E, located on the first floor. Access to this room is reserved for the organization and the DAIS. Delegates cannot access it without authorization.

## Security and access to rooms

On Tuesday, May 21st, you will have to enter ICAO at 999 Henri-Bourrassa, Square-Victoria-OACI metro. The ambassadors of each delegation will receive the name tag of each member of their delegation. This Name Tag must be kept with you at all times in order to allow you to circulate within ICAO.

# Practical Informations

## Wi-Fi

To access the Wi-Fi connection, please connect to the network Public@Intl.Civil Aviation. Please note that this service is offered, managed and secured by the International Civil Aviation Organization.

## Food & Beverage

It is strictly forbidden to bring drinks and food into ICAO's rooms but it is permitted in all other areas. Water fountains are accessible near the bathrooms and coffee and tea will be offered throughout the day.

## Meals

Model ICAO will offer delegates lunch during the model and at the cocktails on Tuesday May 21st and Friday May 24th. All other meals are at delegates' expense.

## Identification of participants

Organizing Team: Green Name Tags

DAIS: Yellow Name Tags

Ambassadors: Red Name Tags

Academic Advisors: Blue Name Tags

Delegates: White Name Tags

# Secretariat

## **Secretariat**

**Deputy Secretary-General:** Veronique Leblanc

## **Council**

**President :** Marie de L'Estoille, LL.M, Ph. D. Université Paris Nanterre

## **SURE**

**Director:** Sylvain Lefoyer, Deputy Director of Aviation Security and Facilitation, Air Transport Bureau, ICAO

**President :** Laurence Bruneau

## **JURI**

**Director:** Pablo Mendes De Leon, Professor of Air and Space law and Head of Department/executive chair of the Department of Air and Space Law, Leiden University

**President :** Thomas Geffroy-Boselli

## **CAEP**

**Director:** Vincent Correia, professor, Université Paris-Saclay, and member of the Institute of Space and Telecommunications Law (IDEST)

**President :** Ali-Reza Gholami

## **ECON**

**Director:** Mate Gergely, Air Transport Officer, ICAO

**President :** Sheila Suos

# Policies & Codes of conduct

## Policy on Sexual harassment

The basic aim of this policy is to prevent sexual harassment made toward any person involved in the Model ICAO. We wish to maintain a workplace free of any form of sexual harassment for everyone. Sexual harassment is defined as a unilateral and unwanted sexual conduct. It consists of undue pressure on a person, or to obtain sexual favors or to ridicule his sexual characteristics and which has the effect of compromising his right to reasonable work conditions or right to dignity.

The following behaviors are considered sexual harassment:

- Unwanted sexual interest considered as persistent or abusive;
- Sexual notes, insults, allusions, jokes or comments infringing an environment conducive to work or study;
- Verbal advances or insistent proposals to unwanted sex ;
- Physical advances, touching, rubbing, pinching, unwanted kisses;
- Promises of reward or threats of reprisals, implicit or explicit, retaliation for the acceptance or refusal of a sexually oriented request;
- Voyeurism or exhibitionism acts;
- Physical violence orientated or imposition of unwanted sexual intimacy;
- Any other demonstration judged offensive or unwanted.

Such behavior does not belong in an international organization conference such as ICAO. If you are a victim or witness of a behavior of the sort during activities surrounding the Model ICAO, it is important to warn the officials of the Organizing Committee as soon as possible.

# Policies & Codes of conduct

## Policy on interethnic relations

The main objective of this policy is to denounce the racist behavior and to fight direct and systemic discrimination and harassment based on the origins, skin color, religion, culture or ethnicity. ModellCAO wants to ensure harmonious relations between delegates, members of the organization and other persons participating at the conference, regardless of their origin, skin color, religion, culture or ethnicity. Moreover, this policy seeks to protect the physical and psychological integrity, and the dignity of persons who may be victims of systemic and direct discrimination or racial harassment.

The following behaviors, among others, are considered discriminatory or harassing:

- Notes, comments, allusions, jokes or insults denigrating a person because of his origin, skin color, religion, culture, ethnic affiliation, etc.;
- Denial of rights or benefits to a person, because of its origin, skin color, religion, culture, ethnic affiliation, etc.;
- Retaliation or threats of retaliation against a person because of his origin, skin color, religion, culture, ethnic affiliation, etc.

Such behavior does not belong in an international organization conference such as ICAO. If you are a victim or witness of a behavior of the sort during activities surrounding the Model ICAO, it is important to warn the officials of the Organizing Committee as soon as possible

# Policies & Codes of conduct

## Delegate's Code of Conduct

During their participation in the ModellCAO, delegates must meet the highest level of professionalism and diplomacy. These two aspects must be applied in all aspects of the participation as delegates, whether in speeches, behaviors or appearances . Anyone participating in the development of the conference must be treated with the highest level of courtesy and respect, and the same applies to the use of social networks or any other electronic platform. Also, the same behavior is expected towards the property of the International Civil Aviation Organization and all ModellCAO partners.

The ModellCAO reserves the right to prevent future inclusion of any student, faculty, or educational institution whose delegates or faculty advisors would go against the code of conduct.

The delegates must:

- Maintain and implement the interests and policies of their assigned country. In addition, the views and ideas of other delegates must be respected , even if those same views and ideas are contrary to the interests and policies of delegated or assigned countries;
- Collaborate with other delegates when possible;
- Be courteous and professional at all times , including on social networks and in electronic communications;
- Participate in all sessions of committees;
- Avoid alcohol and other drugs during committee sessions. The possession and / or consumption of illegal drugs is prohibited and the offending delegates will be delivered to the police.

# Policies & Codes of conduct

## **Faculty Advisor's Code of Conduct**

At the ModellCAO, the role of the faculty advisor is to ensure that delegates maintain a positive and professional approach. ModellCAO's educational quality is directly connected to the active and professional participation of all delegates. The faculty advisors can ensure this by managing the participation of all delegates in every sessions of their respective committees and to make them understand the diplomacy as practiced at the International Civil Aviation Organization. The faculty advisors must maintain the highest level of professionalism towards all participants and members of the ModellCAO.

During the conference, the faculty advisors are encouraged to advise delegates on the development of a state policy or to answer questions of international law, but should not participate in the drafting of resolutions or reports. ModellCAO is an opportunity for delegates to put forward their preparation and research talent. While faculty advisors are encouraged to observe their students from the back of the rooms, participation in formal and informal sessions of the committees is reserved for delegates and staff of the ModellCAO.

Faculty advisors must:

- When appropriate, provide leadership and information to its own delegates and other delegations;
- Answer questions and concerns without interfering with the work of committees or delegates deliberations, whether in formal or informal session;
- Remind delegates that the purpose of the simulation is mainly educational;
- Attend and participate in meetings of faculty advisors ;
- Provide suggestions and assistance for new faculty advisors.

# Model ICAO - 2019

## **Bilingualism**

The Model ICAO welcomes delegates from both English-speaking and French-speaking post-secondary institutions. The Model ICAO as well as the delegates must respect the Canadian bilingualism. Participating delegates must have a duty to be open, welcoming and to listen to unilingual delegates who may not have the same level of proficiency in the second language. The DAIS of each committees is subject to this bilingualism rule as well. If the committee decides by a unanimous vote, only the procedures can be carried out in one of the two languages. However, a delegate retains the right to ask the Chair of the committee to translate his or her remarks. Debates and informal discussions, working documents, draft resolutions, amendments, resolutions and comments may be drafted in one of the two official languages. A final commented resolution cannot, however, be written in both languages, except for full translation

## **Awards**

Model ICAO has established criteria in order to equitably evaluate delegations and delegates. All criteria have the same weight in the determination process. The same applies to all committees and the Council.

- Respect the positions, values and economic and social constraints of the assigned country.
- Participate in formal and informal meetings, interactions with other delegations, openness to delegations of another first language;
- Good use and knowledge of procedures without abuse of procedures.



## Overview of the rules of procedure (in order of precedence)

| Motion                            | Purpose  | Debate          | Vote            | Explanation  |
|-----------------------------------|--|-----------------|-----------------|--|
| <b>Point of order</b>             | Correct and error in procedure   | None            | None            | When a procedural rule is not respected  |
| <b>Appeal of the Chair</b>        | Challenge a decision of the Chair following a point of order                   | None            | Simple Majority | When a point of order is refused by the DAIS, the delegate who forwarded the point of order may appeal the decision of the chair before the committee        |
| <b>Suspension of the meeting</b>  | Suspend formal session for a set amount of time                                | None            | Simple Majority | The committee moves to an informal session for a set amount of time. Delegates forwarding this motion must mention how long they wish to suspend the meeting |
| <b>Closed session</b>             | Session or part of the session will be held in private                         | None            | Simple Majority |  |
| <b>Adjournment of the meeting</b> | End this year's Model ICAO   | None            | Simple Majority | To be used in the final formal session of the Council after the final voting procedures  |
| <b>Adjournment of the debate</b>  | Ends the current debate on the subject, without going through a voting session | 2 pro/<br>2 con | Simple Majority | Switch to another subject if no progress is achieved on the current one.   |
| <b>Closure of debate</b>          | Committee is automatically sent to voting procedures.                          | 2 con           | Clear Majority  | Ends formal session and moves the committee to vote on all draft resolutions sanctioned by the DAIS  |

## Overview of the rules of procedure (in order of precedence)

| Motion   | Purpose   | Debate        | Vote                       | Explanation  |
|--|---|---------------|----------------------------|--|
| <b>Reconsideration</b>                             | Committee suspends current topic and is sent back to a previously adjourned topic | 2 con         | Clear Majority             | This send the committee to a previously adjourned topic. This motion must be made by a delegation who voted in favour of the adjournment   |
| <b>Change the speaker's time</b>                   | Set the allowed time for each speaker   | 2 pro / 2 con | Simple Majority            | Consultation with the DAIS is required if a delegate wishes to use this motion : the Dais must approve the use of this motion before hand. |
| <b>Close the speaker's list</b>                    | No one may be added to the speaker's list   | None          | Simple Majority            | When the speaker's list is empty, the committee moves to voting procedures   |
| <b>Adoption of the agenda</b>                      | Used only during the first session of the Council                                 | None          | Simple Majority            |  |
| <b>Modification of the agenda by the Committee</b> | Use to add a point of discussion  | 2 pro / 2 con | Clear Majority / Unanimity | Clear majority to add a topic without a vote.<br>Unanimity to add a topic with vote  |

## Overview of the rules of procedure (in voting session)

| Motion                          | Purpose  | Debate        | Vote            | Explanation   |
|---------------------------------|--|---------------|-----------------|---|
| <b>Point of order</b>           | Correct and error in procedure   | None          | None            | When a procedural rule is not respected   |
| <b>Appeal of the Chair</b>      | Challenge a decision of the Chair following a point of order           | None          | Simple Majority | When a point of order is refused by the DAIS, the delegate who forwarded the point of order may appeal the decision of the chair before the committee   |
| <b>Friendly amendment</b>       | Alter the substance of one or more clauses on a resolution             | None          | None            | Automatically granted and published by the DAIS. An amendment is friendly when it has the written support and agreement of all delegations who are sponsor on the original resolution/report segment. |
| <b>Unfriendly amendment</b>     |  | 2 pro / 2 con | Clear Majority  | An unfriendly amendment must gather a number of sponsors and signatories to be submitted to the vote of the committee   |
| <b>Division of the question</b> | Consider clause(s) separately from rest of the draft resolution.       |               |                 | Voted in order of most to least radical change  |
|                                 | <b>Part 1</b> : Procedural vote on if this motion should be considered | 2 pro / 2 con | Simple Majority | <b>If passes</b> : Clause(s) removed and voted on separately<br><b>If fails</b> : No change to draft resolution   |

## Overview of the rules of procedure (in voting session)

|                                       |  |             |                               |  |
|---------------------------------------|--|-------------|-------------------------------|--|
|                                       | <b>Part 2</b> : Substantive vote to accept/reject separate clauses | None        | Simple Majority               | <b>If passes</b> : Annex passes<br><b>If fails</b> : Clause(s) discarded and no longer part of any draft |
| Secret ballot                         |  | One support | Clear Majority to be defeated |  |
| Roll Call Vote                        | Vote by roll call, rather than show of placards                    | None        | None                          | Automatically granted once requested.  |
| Adopt by Acclamation                  | Adopt a draft resolution as a body by consensus                    | None        | None                          | Once motioned, the Chair must ask if there are any disensions  |
| Crisis situation votes (Council only) | Vote on various steps to resolve the crisis situation              | None        | Clear Majority                |  |
| Formal comments                       | Add a comment to a final resolution                                | None        | 1/3 of the committee          |  |